

Response to Inquiries

The Connecticut Metropolitan Council of Governments (MetroCOG) received the following questions regarding the RFQ for Municipal On-Call Engineering Services. Duplicative comments have only been included once in this response.

- 1) *Can responses to the RFQ include sub-consultants with specialized expertise?*

Proposals that include sub-consultants will not be accepted. MetroCOG is requesting that firms responding to this RFQ indicate which of the services outlined Schedule A (as well as any services not specifically included in Schedule A), that your firm has internal expertise to provide. Firms responding to this RFQ are not required to provide all the services listed in Schedule A. Based on the anticipated number of responses and the ability of firms to provide various services, MetroCOG will likely create multiple on-call lists of specific service groupings. Firms can be cross-listed on multiple on-call lists depending on the services they provide.

- 2) *Do you require a salary schedule of hourly costs per title?*

No, we do not require a salary schedule be included in the proposals. Inclusion to the on-call list will be based on qualifications, not cost, and each municipality will negotiate scope and fees for each specific project.

- 3) *Are firms submitting for the reference RFQ required to have an office in the State of Connecticut to be chosen for the pre-qualified list.*

No, firms submitting proposals for the referenced RFQ are not required to have an office in the State of Connecticut.

- 4) *Is it necessary that the consultant provide all the services outlined in the scope of services?*

No, firms are not required to provide all services listed in the scope of services. Please reference the response to question 1 for more information.

- 5) *Can you please be more specific as to they type of “architectural engineering” professional services expected under this category?*

For the purposes of this solicitation, “Architectural Engineering” refers to, but is not limited to, the application of engineering principles to building design, review, and construction.

Municipal On-call Engineering Services

- 6) *Are we applying by discipline (a separate set of qualifications per discipline), or do we provide our qualifications for all disciplines in one submittal?*

Please provide your firms qualifications for all appropriate disciplines in one submittal. Please see the response to question 1 for additional information.

- 7) *On page 7, the Personnel section discusses a listing of references. Do we need to provide references for each individual, and if so, is there a required number of references to show on each resume?*

No, you are not required to list references for each individual included in the submission.

- 8) *Can a firm submit a statement of qualifications as a prime, while also serving as a subconsultant on another firm's team?*

Sub-consultants are not being accepted as part of this request. Please see Question 1 for additional information.

- 9) *The RFQ requests "pertinent examples of related work", Are these standard descriptions or relevant experience/projects or samples of work products produced?*

Please provide standard descriptions of related work. If you would like to provide samples of work product deliverables, please do so through filesharing links and URLs.

- 10) *Is the intent of the on-call to aid municipalities in the solicitation of bids for COVID Relief or Federal Infrastructure funded projects?*

The intent of this solicitation is to provide the municipalities in the MetroCOG region the ability to use the on-call list for any municipal projects requiring professional engineering services where the project funding does not have specific procurement requirements.